

The Head  
Department of Computer Science  
University of Delhi  
Delhi – 110 0007

**Dues verification for release of Final Mark Sheet/Degree Certificate**

Dear Sir/Madam,

I have passed my MCA/M.Sc. Computer Science final year examination in \_\_\_\_\_. The Degree Certificate may please be issued to me.

NAME OF THE STUDENT \_\_\_\_\_

DEPARTMENT ROLL NO. \_\_\_\_\_

YEAR OF PASSING \_\_\_\_\_

NAME OF COURSE \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

Thanking you,

Yours faithfully,

**Signature of student**

**Computer Centre (DUCC)**

Please verify the dues if any material  
is due against the student

**Central Science Library (CSL)**

Please verify the dues if any Book  
is due against the student

**Computer Lab.**

Please verify the dues if any Lab.  
Material is due against the student

**Department Library,**

Please verify the dues if any Book  
is due against the student

**Locker In-charge**